

### About the Author

**Ms Maria Kwan**, Vice President of Client Services, joined Computershare since 2010. Prior to that, she was the Director, Professional Development of the HKICS and oversees the Enhanced Continuing Professional Development Programme of the Institute. She was also the Honorary Secretary of the CPD Alliance and has extensive experience in organizing CPD events. Prior to joining the HKICS, Ms Kwan was the Company Secretary of Phoenix Satellite Television Holdings Limited.

Ms Kwan gained her first degree from The University of Hong Kong. She has also obtained an Advanced Diploma in Administrative Management, a Post-graduate Diploma in Corporate Administration and a Master degree in Commercial Law.

Ms Kwan has obtained the licence of Type 1 Regulated Activity (Dealing in Securities) from the Securities and Futures Commission. She is a fellow member of the ICSA and the HKICS. She is also a holder of the Practitioner's Endorsement issued by the HKICS.